



DEPARTMENT OF CULTURE

**APPLICATION FOR INDIVIDUAL PROJECT GRANTS
(NOT EDUCATIONAL)**

Please submit printed application to:

Bermuda Arts Council
Government Administration Building
30 Parliament Street, 3rd Floor
Hamilton, HM 12
Bermuda

Or submit a digital application to:

Email: artscouncil@gov.bm

APPLICATION DEADLINE:

On the 1st of each month
(Grant Applications are reviewed **once** a month)

Mailing Address: P.O. Box HM 886, Hamilton HMDX
Telephone: 441.292.1681 | Email: artscouncil@gov.bm | Visit Our Website >

CRITERIA GOVERNING INDIVIDUAL GRANTS

ELIGIBILITY – INDIVIDUAL APPLICANTS

AGE:

No Restriction

CRITERIA:

1. Applicants should demonstrate aptitude and artistic merit in their chosen art form.
2. Projects should demonstrate value to the Community.
3. Preference will be given to Bermudian Applicants.

SELECTION:

Grants are considered by Bermuda Arts Council (BAC) for arts projects, productions and performances on the basis of artistic merit, value to the community and their overall contribution to the development of the arts in Bermuda.

CONDITIONS OF APPLICATION:

1. Only official applications submitted with **all** necessary documentation will be considered.
2. Applicants may only apply for one (1) grant per Government financial year (April 1 – March 31).
3. Grant applications must include information regarding the success of past projects for which BAC provided Grants for this individual.
4. Applications without a budget outline will **not** be considered for review.
5. All information is held in strict confidence.
6. Individual Grants are provided for the following:
 - a. *The development of a specific project*
 - b. *The development of a specific production*
 - c. *The acquisition of items necessary for artistic development*
 - d. *Other matters at BAC's discretion*
 - e. *Individual artistic development (i.e. further study of established artist)*

CONDITIONS OF AWARD:

1. The Council's assistance **must** be acknowledged in any public interview, presentation or print format and copies of the same must be provided to BAC (evidence to be submitted to the Council).
2. Recipients of Grants will provide BAC with an update on the success of the production/ project (including but not limited to any press received) **within one (1) month** of the completion of the project/ production.
3. Any applicant who has received a grant in the past will ensure that BAC has such an update before being eligible for a new grant.
4. Any Individual whose project or production is not carried out to fruition must **immediately return any funds** to BAC with a written explanation of why the project did not proceed.

INTERVIEW:

BAC may call applicants in for an interview to obtain further information on the intended project or production.

Please note that Bermuda Arts Council reserves the right to deny financial assistance, to publicly state their assistance and may offer guidance in lieu of financial awards.

FOR OFFICIAL BAC USE ONLY

BAC RESPONSE – INDIVIDUAL APPLICANTS

FOR OFFICIAL BAC USE ONLY	
Amount Requested:	Amount Awarded:
Accepted:	Reason:
Declined:	Reason:
Comments:	
Date:	
Officiated By:	BAC Position:

PERSONAL INFORMATION CONTINUED

Year Awarded: _____ Amount: _____

Purpose of Grant: _____

How was Grant used?: _____

Year Awarded: _____ Amount: _____

Purpose of Grant: _____

How was Grant used?: _____

12. Written Statement (incorporating the following):

- a. Biography of yourself demonstrating your prior education, experience or involvement in your chosen art form (attach any certificates etc. to confirm)
- b. Your most recent project history (if applicable)
- c. State your overall artistic goal
- d. How you intend to use the grant
- e. How you feel the project/production will benefit you and contribute to artistic development in Bermuda
- f. What is the expected outcome and/or potential impact of the project/production

SIGNATURE OF APPLICANT

Signature of Applicant: _____

Date: _____

PROJECT/ PRODUCTION BUDGET

INCOME FOR PROJECT/PRODUCTION	\$	PROJECT/PRODUCTION EXPENSES	\$
Personal Contribution			
Private Assistance			
Other Awards			
TOTAL PROJECT/ PRODUCTION INCOME	\$	TOTAL EXPENSES	\$

TOTAL AMOUNT REQUESTED (BD\$): _____

Signature of Applicant: _____

Date: _____

CHECKLIST OF REQUIRED SUPPORTING DOCUMENTS FOR INDIVIDUAL APPLICATIONS

Please Note: Only **COMPLETE** application forms with all supporting documentation will be considered.

	DOCUMENT REQUIRED	PROVIDED
1.	Signed Completed Application Form	
2.	Project or Production Budget	
3.	Two (2) Written Character References (Referees should identify themselves, and be able to attest to your work and character. References from close family members will not be accepted. References must be written within the past two years)	
4.	Written Statement	
5.	Portfolio/ Samples of Work (e.g. DVD, CD, copies of paintings etc)	
6.	Evidence of how past BAC Grants were used (e.g. event programmes, media coverage, etc.)	

If the candidate is successful (to be submitted within one month of the completion of project or production):

7.	Update letter on success of the project/production	
8.	Evidence that Bermuda Arts Council was mentioned in any press	